

# MINUTES OF SAEP ANNUAL GENERAL MEETING

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**10:00am 9th MAY 2015 - TSOGA CENTRE, PHILIPPI**

**Present:** 104 people attended in total including board members, staff, volunteers, learners, parents, donors, members of community, etc. See registration log.

**Apologies:** Isabel Essen, Gina Leinberger, Kubeshini Govender, Kirsten McIntosh. Ros Emanuel

**Welcome:** Zandile Mahlasela chaired the meeting and welcomed everyone in English and Xhosa. She translated throughout the meeting where necessary.

## **1. ADOPTION OF MINUTES OF THE AGM 2014**

Jane Keen presented the minutes of last year's AGM which had been previously reviewed and approved by the Board of Directors. No questions pertaining to the minutes were raised. The Minutes were approved by all with no objections.

## **2. ANNUAL REPORT**

Copies of the Annual Report were distributed to the attendees. Representatives of the various programmes presented highlights of their achievements during the past year as follows:

- Sandy Mitchell – ECD using persona dolls
- Andile Nqoko – HSP along with Unazo, a Grade 9 learner from Zisukhanyo
- Chuma Nozewu – Arts
- Fern Beetle-Moorcroft – Environment
- Janine Jansen – Career Connections
- Sean Wilson – ADT Teach
- Nelo Nongcula - Bridging Year
- Noluyanda Roxwana – Tertiary Support
- Kayin Scholtz – Impact Centre

## **3. FINANCIAL REPORT**

Kathrin Herms presented the financial statement for 2014.

A copy of the Powerpoint presentation outlining the highlights of programmes and the financial report for 2014 is attached.

#### **4. QUESTIONS AND COMMENTS FROM FLOOR**

Zandile invited comments and questions from those present. At least eight parents and learners gave testimony to how the SAEP programmes have benefitted their families and the positive impact on individual students. Students appreciated the work the tutors do to help improve their marks and help them get to university. One parent spoke of the close engagement SAEP has with students and parents, which helped all parties to remain committed to the programme.

One mother spoke of her child Luthu Mzayiya's keen interest in Arts and how our Arts programme at Intsebenziswano has truly inspired him to be good in the subject. The parents were very grateful to SAEP for the work we do in their community. SAEP provides the students hope for a brighter future.

A father spoke about how grateful he is that not only SAEP provides students lessons to improve on their subjects but also ensuring that the students are learn about their culture, e.g. referring to the recent trip to Robben Island. However, he made a request to the coordinators and teachers, if parents could be provided of their contact number so that parents would know their children's whereabouts especially when their schedule is running late. It was explained to him after the meeting that all the indemnity forms do contain contact information for staff for cases like this.

One mother spoke about her gratitude for assistance apart from providing lessons and counselling, such as helping to fix leaking roofs.

#### **5. ADOPTION OF ANNUAL REPORT AND FINANCIAL STATEMENT**

Norton Tennille moved that the Financial Statement be approved; Gemma Oberth seconded. Approved by all.

#### **6. APPOINTMENT OF AUDITORS**

Jane proposed that SAEP reappoint Mike Schreiber of Low & Schreiber as auditors for the year 2015. Brian Kilbey proposed, Kathrin Herms seconded. Approved by all.

#### **7. OUTGOING MEMBERS ON BOARD OF DIRECTORS**

Norton Tennille announced that two long standing board members would be stepping down after many years of service on the board: Helena Duk –as chairperson and Khanyo Seyisi – as vice chairperson.

Norton thanked both Helena and Khanyo for their unwavering commitment and support to SAEP over the years and presented them with small tokens of

appreciation. Khanyo and Helena responded and confirmed their support for SAEP. Norton Tennille also announced that he will be on a five-month sabbatical starting in May 2015.

## **8. ELECTION OF NEW BOARD OF DIRECTORS**

Jane Keen asked the board members who were present and standing for election to come forward and introduced them. The following nominated members were then unanimously elected as the new board of directors for the following year:

1. Ayuvile Koli
2. Charne Lavery
3. Danielle Becker
4. Gemma Oberth
5. Gina Leinberger
6. Isabel Essen
7. Kubeshini Govender
8. Leanne Allison
9. Nosisa Mhlathi
10. Shiela Yabo
11. Siham Boda
12. Zandile Mahlasela

Jane thanked the board for their support and guidance to the organisation.

## **9. VOTE OF THANKS**

Zandile thanked the staff and volunteers, parents, students and the community for their commitment to SAEP, and for attending the AGM.

Meeting adjourned to join the marimba and dance students for a presentation in the main hall and some refreshments.

Signed: Chairperson

Director

Date :