

MINUTES OF SAEP ANNUAL GENERAL MEETING

10:00 – 12:00 12th MAY 2018

Beautiful Gate, The Chapel, 73 Stock Road, Philippi

Present: 70 guests plus 11 primary and 27 high school learners (See registration log for details)

Apologies: Helen Binckes, Maaïke Duk, Daniel White, Nothando Msimango, Gina Leinberger, Tracey Appollis, Kathrin Herms, Kwanie Dlomo, Danielle Becker, Giuliana Bland, Marlies Wijnen, Gene Foster.

Welcome: Andile Nqoko welcomed everyone to the meeting. Sithembele Phandle led an opening prayer and then provided translation for the rest of the meeting between English and Xhosa.

1. ADOPTION OF MINUTES OF THE AGM 2016

Jane Keen – Director, told those present that the minutes of last year’s AGM had been confirmed by board at the time as a correct representation of meeting. After a proposal by Gemma Oberth and seconded by Helena Duk the minutes were then approved by all present with no objections.

2. PRESENTATION OF ANNUAL REPORT

Jane Keen introduced the annual report for 2017 (copies of which had been given out to those present). Reports from each programme were as follows:

- **Early Childhood Development Programme:** Tara Appalraju (Programme Manager) gave a tribute to Thobeka Nkhola, principal of Love and Faith, who died recently. There was a moment of silence to remember her, she will be sorely missed by all.
Mejry Mushanguri, Programme Coordinator introduced two ECD principals, both of whom spoke very warmly about the progress they and others have made since they got involved with SAEP.
Bonisa Nstila of Bonisa Educare took us through her Top 4 training courses she was involved in last year.
 1. Centre & Leadership Management (focussed on Governance & Staff development).
 2. Child Development (Training for teachers to better educate and facilitate day to day activities).
 3. Child Health and Welfare (thanks to JAM) – which focused on Nutrition & Protective behaviour assisting staff and teachers to help kids talk about, and prevent abuse.
 4. Personal Development – which was her favourite. “I love everything about SAEP, that’s why I can’t stop talking. You’ve made my dreams come true.” After 8 years of struggling to receive registration, the struggle is finally over.

Lilian Kunjunzwa of New Born Educare spoke about the transformation of her ECD centre and the help she received from SAEP. Moving from a zinc shack of almost 10 years into 6 classroom facility she wanted to thank SAEP for everything. She also thanked JAM for their rebuild, ongoing contributions and support. "I would like to salute SAEP, I would like to thank especially Runika Miles."

- **Siyakhathala Primary Programme:** Susie Taylor-Alston mentioned the highlights for 2017, which was almost a 10% increase in Gr. 3 oral reading fluency for Home Language isiXhosa. The learners are also more confident and the expertise is growing. They had 3 free eco-excursions, and the learners published their own stories in a beautiful book thanks to Rescue Writing.

PHD student Anna James from Rhodes University Centre for Environmental Education, helped Gr. 4 Learners perform a short song on the water cycle which they have been learning about.

- **Hope Scholars Programme:** A group of 25 Hope Scholars from the 3 different High Schools sang for us and some gave a personal word of thanks to SAEP for how the programme has changed their lives.
- **Arts Programme :** Tara Appalraju showed slides and reported on the Arts Programme, which closed last year. After a successful series of activities and outings, the highlights included the marimba bands' brilliant performance at My City Loves Me event in the Company's Garden, which they were invited to play at to recognise Universal Children's Day. She also reported on the weekly art lessons, the environment excursions and time spent at the Zip Zap Circus Academy, which the kids absolutely loved.
- **ADT Teach:** Jane reported briefly on the closure of ADT Teach after 9 years and thanked them for their support in training nearly 4000 students in computer skills at 6 schools in Cape Town and Johannesburg.
- **Bridging Year Programme:** Andile explained the BY programme.
- **Tertiary Support Programme:** Alumnus Athula Bengu told us how SAEP helped her with emotional and educational support. She said "SAEP is family away from family, and we always have hope even though there are difficult times." She expressed her thanks to the team.
- **Impact Centre:** Kayin Scholtz, manager of the IC presented slides to demonstrate how the IC measures results and helps to demonstrate the changes that the programmes can make to people's lives. Jane explained that Kayin was unfortunately leaving SAEP and thanked him for all his work in developing the organisation, including the income generation arm of IC which has raised over R200,000 over the past year.

3. FINANCIAL REPORT

Olebogeng Motswai as SAEP Treasurer presented the audited financial statement for 2017.

4. QUESTIONS AND COMMENTS FROM FLOOR

Those present were given the opportunity to ask questions and to make comments. One question was how to get involved and be a volunteer. A current Hope Scholar encouraged current Hope Scholars to persevere through the programme, and told them how it impacted his life.

5. ADOPTION OF ANNUAL REPORT, FINANCIAL STATEMENT & APPOINTMENT OF AUDITORS

Adoption of the Annual Report and Financial Statement were proposed by Susie Taylor-Alston and seconded by Gemma Oberth. The Appointment of Auditors were proposed by Olebogeng Motswai and seconded by Mogie Dass, and approved by all.

6. ELECTION OF NEW BOARD OF DIRECTORS

The following members were nominated and elected to the new board of SAEP:

Chair: Isabel Essen

Vice chair: Mogie Dass

Treasurer: Olebogeng Motswai

Secretary: Gina Leinberger

Danielle Becker

Gemma Oberth

Helena Duk

Jane, Andile and Mpilo thanked all those who had participated, performed, attended, put AGM together, staff, volunteers, board, funders, parents, ECD principals and community members. The ECD principal Linda Nosilela of Luntu Educare gave a special word of thanks to Gina Leinberger for assisting the ECD centres with plans and other advice and support. A gift and certificate were handed to Helena Duk in Gina's absence.

7. CLOSURE

The meeting was adjourned at 12h05 after a closing prayer. Refreshments were served.

Signed:



Chairperson

Date: 07 June 2018



Director